



# Adding/Editing RO Status

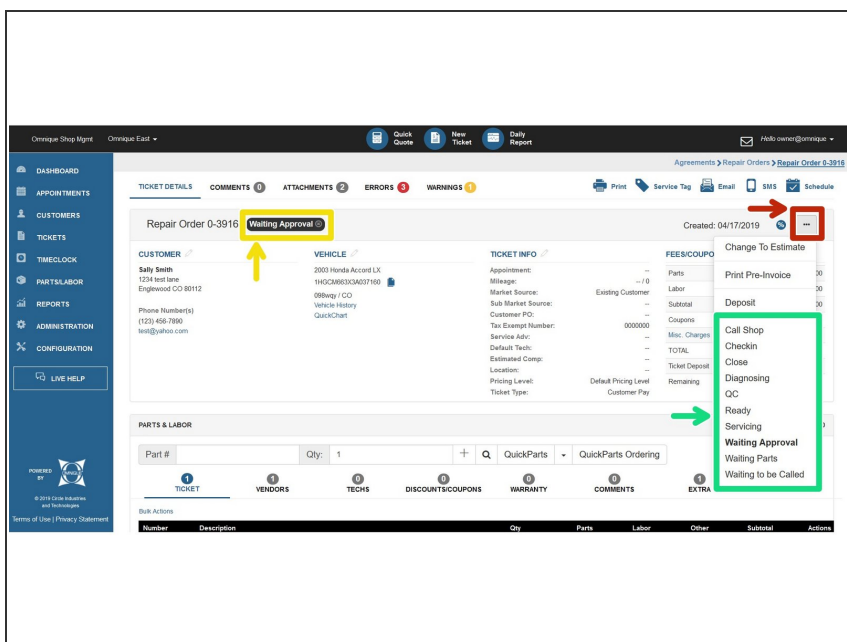
This guide illustrates how to add/edit RO Statuses on tickets.

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## Adding/Editing RO Statuses

## Step 1 — Adding/Editing RO Status



- Click on the **Actions Menu** inside of a ticket.
- Select an RO status from the drop down list.
- **RO Statuses can be customized under the Configuration Tab.** Click [here](#) to learn more.
- Once selected, RO Statuses will be displayed near the ticket number.