



Deleting Line Items

The following guide illustrates how to delete line items off of open estimates.

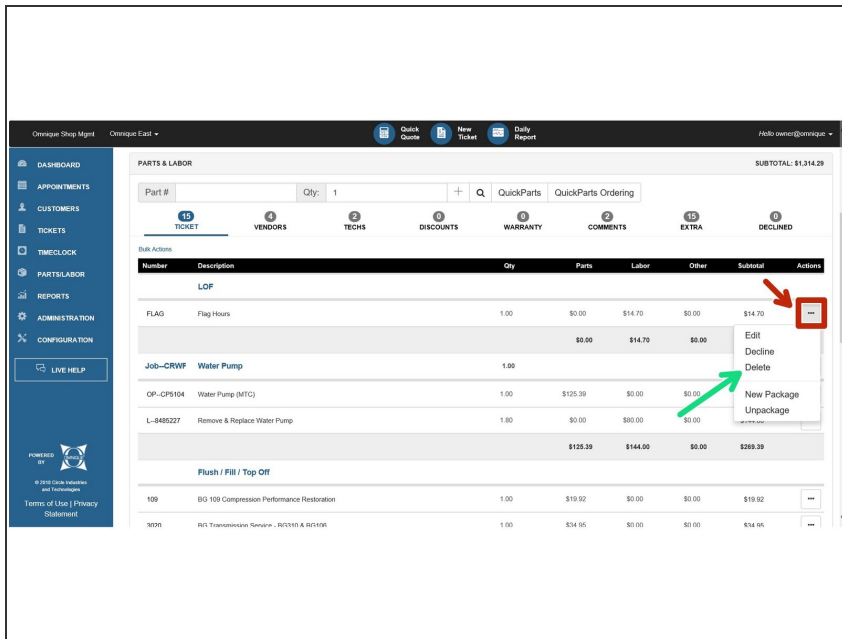
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A large, rounded rectangular frame containing a smaller rectangular box with a blue border. Inside the box, the word "Delete" is written in a large, bold, blue sans-serif font.

Delete

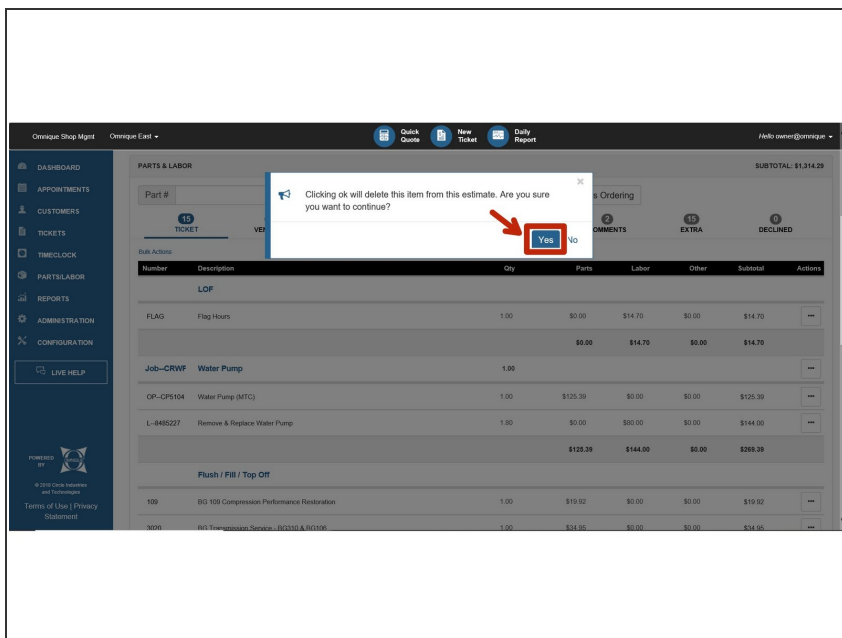
**Deleting
Line Items**

Step 1 — Deleting Line Items



- Click on the line item's **Actions Menu**. Each line will have its own Actions Menu.
- Select **Delete**.

Step 2 — Deleting Line Items



- Click **Yes** to confirm deletion.