



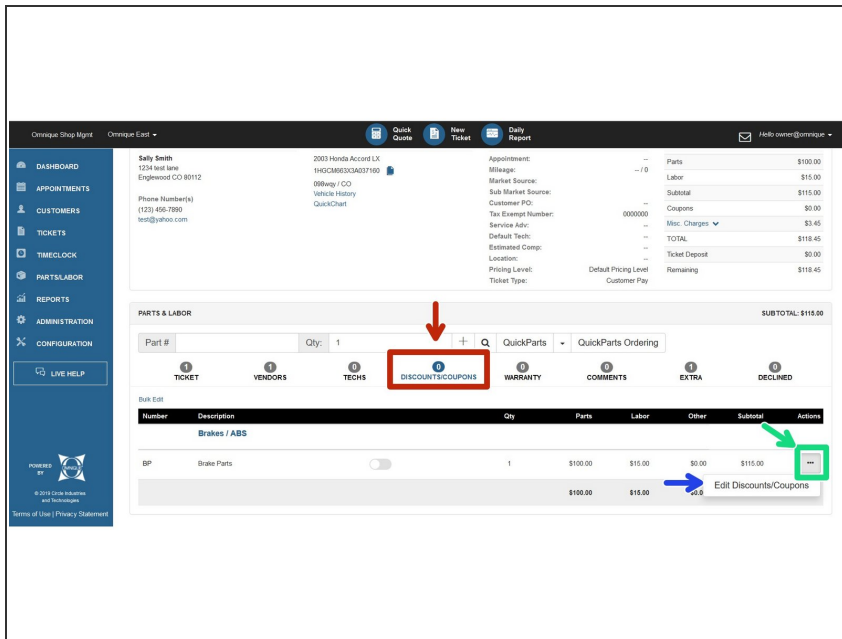
Discounting Line Items on Tickets

This guide illustrates how to add a discount to an existing line item on a ticket.

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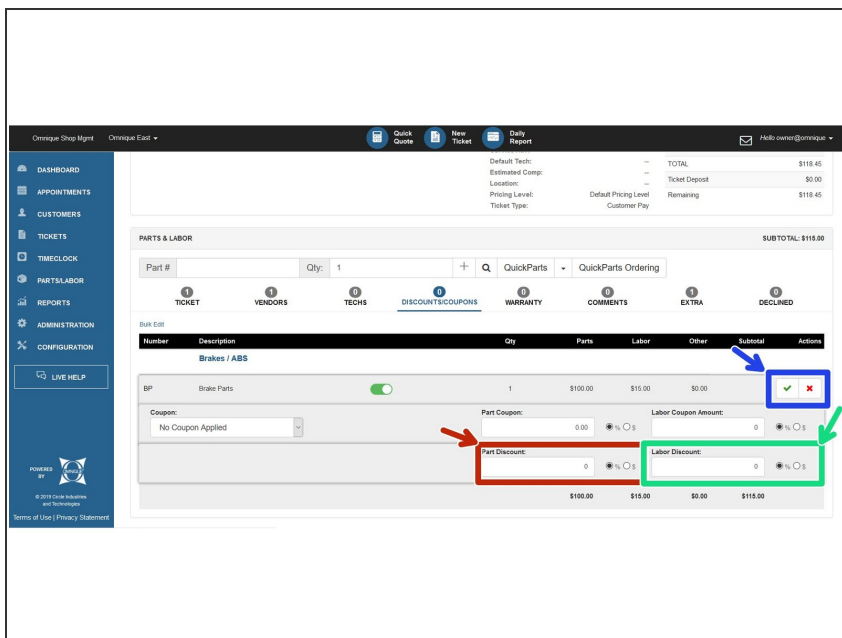
DISCOUNTS

Step 1 — Discounting Line Items on Tickets



- Click on the **Discounts/Coupons** tab inside of a ticket.
- Click on the line's **Actions Menu**. Each line item will have its own Actions Menu.
- Click **Edit Discounts/Coupons**.

Step 2 — Discounting Line Items on Tickets



- When applicable, enter a part discount by a percentage or by a dollar amount.
- When applicable, enter a labor discount by a percentage or by a dollar amount.
- Click the **Green Check Mark** button and to Save. Click on the **Red X** button to Cancel.