

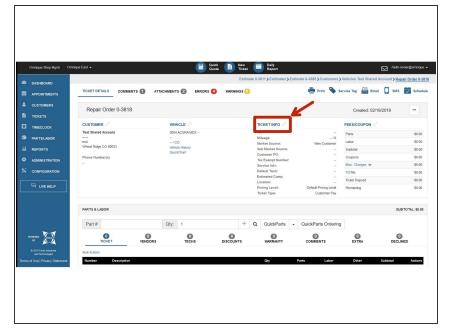
Adding/Editing Ticket Info

This guide illustrates how to add new or edit existing ticket info.

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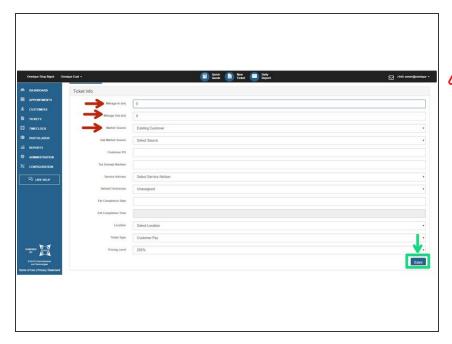


Step 1 — Adding/Editing Ticket Info



Click on the Ticket Info tab.

Step 2 — Adding/Editing Ticket Info



- Fill in the applicable ticket info.
- Noting vehicle Mileage (in and out), as well as a Market Source, will always be required before closing a ticket to an invoice.
- Click Save to finish.